IT Agents Council  
**Meeting Agenda for May 11, 2016**  
**SUB Fiesta A/B**  
**9:30-10:50 A.M.**

Facilitator: TJ Martinez  
Attendees: Anthony Ballo, Andrew Yoder, Ryan Johnson, Brian Kimura, Walter Valdez, Sean Smock, George Kelbley, Cyndi Johnson, Kevin Comerford, Kathleen Garcia, Elisha Allen, Naren Tarikere, John Reindorp, Steve Perry, Ben Archuleta, Jeff Gassaway, Kevin Stevenson, Duane Arrutia, Richard Schuetz, Darrell Banward, Alex Roessner, Charles Funnell, Robert Wiberg, Andrea Rodgers, Brian Pietrewicz, Chad Covey, Hussein Al-Azzari, David Sanchez, Ray Dennis, Ben Murray, Raiff Arviso, Emily Morelli

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<th>Item</th>
<th>Presenter</th>
<th>Purpose</th>
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<td>Minutes</td>
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**Announcements**
- **Introductions** - None
- **Announcements**
  - HDI May 12th Speaker Tour – Renay Moya, VP, Membership, Rio Grande chapter. Ms. Moya gave a general overview of the HDI association and the speaker tour and invited Agents to attend/join.

**Standards in Development**

**Standards**
- 

**Agenda Items**

**Topics**
- IT Security Program – Jeff Gassaway
  - Jeff presented the Incident Management component of the UNM IT Information Security Program.
  - He noted that Texas Tech, Temple, Champagne-Urbana are benchmark schools with which UNM IT security aligns our programs.
  - He directed everyone to unm.it.edu/security to review Incident Management information and SOPs.
  - Jeff distributed high-level review handouts that delineate roles & responsibilities of key stakeholders in major incidents.
- TIG work with UNM – Kevin Stevenson
  - Kevin presented information on next steps in the information technologies review process.
  - The University has engaged a local, external company, Technology Integration Group to continue the process of fleshing out and operationalizing the KSA framework of a governance, business and fiscal model.
  - Kevin reviewed the scope of TIG’s work and timeline of their engagement with UNM.
  - Kevin will distribute his presentation materials by email.
  - TIG is currently reviewing documents and data from the faculty IT survey, student surveys, KSA reports, draft SLAs & Standards and community comments on Discuss, and IT spend and budget reports.
  - TIG representatives will be on campus during the week of 5/23. The President’s office reached out to departments and stakeholders across campus to set up meetings 5/24-5/26.
  - It was agreed that there would also be TIG meetings for 1) IT Agents and 2) an open forum for other information technologies and interested staff across campus. Please invite interested staff, stakeholders to meetings. Kevin stressed that the President’s office was interested in quality feedback.
  - Kevin took questions that included the TIG timeline, whether other university models were being looked at, outsourcing as a possible solution, and the RFP.
  - Kevin will ask purchasing if he can share information regarding who bid on the RFP. Kevin will send out RFQ.
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<th>Future Agenda Topics</th>
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