UNM IT Academic Technologies Advisory Board
Minutes: Tuesday, March 28, 2017
Scholes Hall Roberts Room
9:00 am – 10:00 am

Attendees: Kate Krause, Mark Peceny, Alex Seazzu, Greg Heileman, Kevin Comerford, Leslie Morrison, Alesia Torres, Brian Pietrewicz, Duane Arruti, Anthony Ballo, Walter Winegar-Valdez, Brian Kimura, Tuan Bui, Tim Johnson, Jon Bocock

Chair: Julie Coonrod
Support: Emily Morelli

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| **1. Call to Order**  
  - Introductions  
  - Julie reiterated that the purpose of the Academic Technologies Advisory Board was to impact student success through campus entities successfully working together to improve information technologies services. |
| **2. Approve Previous Minutes (2/28/17)**  
  - Minutes approved. |
| **3. Library IT Services (Kevin Comerford) – presentation attached**  
  - Kevin presented an overview of the IT resources available at the libraries, and the IT services provided by the libraries, including Workstation & User Services; Classroom, A/V & Special Projects; Apps Development & Support; and Systems Management.  
  - The library is developing an app to assist in ascertaining technology availability in real-time. Action Item: Kevin will send out the link to the development site. He also offered to share code with the HSC for adapting for use.  
  - Digital Commons will be replacing LoboVault. Digital Commons includes dynamic analytics and better reporting tools. There was ancillary discussion about the need for UNM to insist on data layer ownership and specify the form of the data when negotiating contracts with vendors, so that extracting useable data upon exit is not an issue.  
  - There was discussion about OILS and LMSs. IT does run systems internally as a development sandbox to test and vet experiments with extensions. This is open for faculty use.  
  - Clearly opportunities exist to leverage campus talent performing similar work in order to reduce duplication and share best practices and information.  
  - The topic of funding arose. Duane reiterated that the IT Funding Committee is working on workstation purchases and spend, vendor options, and a standard replacement cycle that aligns with warranties. They will also look at central funding for storage.  
  - Tim and Alex Seazzu explained Anderson’s role in essentially piloting technology and creating standards. They have a separate student tech fee that provides funding, and the expectations of technical agility at a business school are higher than general education. |
| **4. Distributed Technology Services and Support (Tim Johnson) – presentation attached**  
  - Tim presented a Technology Services Matrix that showed which services were being provided |
in areas represented by ITOs and where there were opportunities to reduce duplication, leverage strengths, and prioritize.

• Tim presented org charts for ITO areas, including Anderson SOM, and the College of Arts & Sciences. Mark Peceny and Walter Winegar-Valdez shared how the College of Arts & Sciences has over time centralized IT for the college, using attrition and negotiating funds from departments in return for provide professional, consistent service across the board that meets needs.

• Duane explained that the early adopters of the ITO model already had a straightforward structure in place with an IT Manager. The discussions taking place now are with departments/schools/areas that have a less formal structure and require more care in discerning what will work for them.

• Duane provided an ITO update: Ann Swancer will be Branch Campus ITO; meeting with School of Law next week to discuss ITO; Architecture & Planning is sending a representative as a guest to the ITO meetings as is College of Education; Engineering dean is discussing with chairs to identify ITO.

• Presentation will continue at the next meeting.

• Action Item: Tim to add number of students served and number of faculty served to ITO information.