UNM IT Administrative Technologies Advisory Board
Minutes: Wednesday, March 21, 2018
Scholes Hall, Roberts Room
1:00-2:30 p.m.

Attendees:  Terry Babbitt, Elizabeth Metzger, Duane Arruti, Brian Pietrewicz, Alesia Torres, Barbara Pfaff, Kirsten Martinez
Chaired by:  Chris Vallejos
Support:  Emily Morelli

Topics

1. Review and Approve Previous Minutes (February 2018)
   - Approved.

2. Data Center Outage Update (Lori Tafoya)
   - IT will meet with PPD and vendors on Friday, 3/23, to discuss quotes for generators, which is an alternative to the complete shutdown.
   - The communication plan has been circulated to the advisory boards for comment and dissemination. IT has reached out to and is working with primary stakeholders, including UNMH, HSC, ITOs, STC, Libraries, and more, to help identify critical services (after life-safety operations). IT is working to move some identified services to the cloud for availability during the outage. Currently, IT is working on Lomail availability. Campus Wi-Fi will be available.
   - IT has identified two core teams: 1) technical and coordination, and 2) communications. IT will communicate the outage after the meeting with PPD including direction to itpower.unm.edu and itpower@unm.edu for further information. The plan is to take services down on Friday, May 25 at 5 pm, with the intent to restore them by Saturday night.
   - Chair Vallejos commented that the communications plan is a robust, dynamic document.
   - CIO Arruti asked board members to provide feedback and reiterated that IT will continue to send out communications.
   - Chair Vallejos also noted that he has spoken with PPD leadership who are very serious about making sure the resources needed are dedicated to executing this project.

3. IT Capital Funding Requests (Kirsten Martinez)
   - Ms. Martinez presented IT capital funding requests submitted for consideration in the UNM prioritization process, including phased requests, jointly submitted with Academic Affairs, for learning environment technology support, including wireless expansion and technical upgrades in all centrally managed classrooms; a request for optical fiber cabling replacement for all old fiber on campus; edge switch refresh upgrades to support the network and wireless; electric upgrades; phased requests for wireless; phased requests for classroom technologies upgrades for departmentally scheduled classrooms; and a new IT facility.
   - Chair Vallejos requested that IT collaborate with physical plant on some requests.
   - VP Metzger inquired about the five-year capital plan. Chair Vallejos explained that the HED requires UNM to have a five-year plan. UNM submits 1-year priorities to the legislature that are on the five-year plan.
3. Project Escalation (Alesia Torres)
   - Alesia presented updates on the unified enterprise data warehouse project and data integration solutions.
   - Currently there is an RFP out for integration and another will go out later this month.
   - Barbara Pfaff presented proof-of-concept goals; multiple methods for reporting data integration; the roadmap to future state of a unified enterprise data warehouse (UEDW); incremental steps from concept to full implementation; a high-level SWAG; next steps – RFO for a UEDW platform; developing common terminology; and identifying priorities for data redesign.
   - DCIO Pietrewicz commented that it would be helpful to add a security representative in projects discussions. Alesia commented that IT continues to receive requests for various needs and is working with business analysts, and noted that having the working group is very helpful to the process.

4. Feedback and Follow up to IT Governance Policy (Duane)
   - The Faculty Senate IT Use Committee requested to be identified in the IT governance policy. Bringing that forward to advisory boards, Char is rep on Academic and Research Advisory Boards. CIO Arruti requested input from the board.
   - Board members suggested that shared governance is appropriate and that the more IT can align with faculty to have once voice, the more powerful the shared governance model is.
   - The policy was reviewed by legal and after the incorporation of the Faculty Senate IT Use Committee, the policy will be open for campus comment.

Next Meeting: April 18, 2018 1-2:30 pm, Roberts Room