# UNM IT Academic Technologies Advisory Board

**Charter 12/1/2016**

<table>
<thead>
<tr>
<th>1. Name:</th>
<th>UNM IT Academic Technologies Advisory Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Vision:</td>
<td>To improve the effectiveness and efficiency of UNM information technology (IT) services, the board will work with the IT Governance Council to ensure proper support and strategic alignment of technologies that enhance the quality and reach of UNM teaching and learning programs.</td>
</tr>
<tr>
<td>3. Mission / Purpose:</td>
<td>The board will provide the IT Governance Council with recommendations on strategic direction, operational guidelines, policies, standards and project priorities that support the sound pedagogical application of academic technologies. Recommendations will include, but not be limited to, innovative classrooms and learning labs, robust Learning Management Systems (LMS), emerging media / collaboration tools, and effective online learning/distance education solutions. It will be the responsibility of the board to ensure that UNM maintains an awareness of new and breakthrough educational models supported by technology innovation, and crafts appropriate strategic responses.</td>
</tr>
<tr>
<td>4. Scope:</td>
<td>Scope is focused on Main Campus and the Branch Campuses, but will also need to consider services provided by UNM IT to HSC and UNMH.</td>
</tr>
<tr>
<td>5. Charter Date:</td>
<td>December 1, 2016</td>
</tr>
<tr>
<td>6. Relation to other committees:</td>
<td>The board will support the IT Governance council and work with the other boards and committees as needed.</td>
</tr>
</tbody>
</table>
| 7. Membership, Areas Represented, Commitment: | Deans Representation  
Associate Provost for Curriculum  
Vice Provost Extended Learning  
Vice Provost Emeritus, Branch Campus Liaison  
HSC Vice Chancellor for Academic Affairs  
Chair Faculty Senate Computer Use Committee  
At Large Faculty Members (TBD)  
ASUNM Representative  
GPSA Representative  
CIO (Ex-Officio)  
Deputy CIO (Ex-Officio)  
Director of Academic Technologies (Ex-Officio)  
Director of Campus Outreach and Engagement (Ex-Officio)  
  
Members of the board will review and recommend strategic directions related to academic technologies at UNM. |
| 8. Membership Authority, Roles and Responsibilities: | - Recommend academic technology that align with the strategic directions to IT Governance council  
- Recommend policies and approve standards related to academic technologies  
- Oversee investment in academic technologies  
  - Recommend prioritization of projects to IT Governance council  
  - Fund projects directly or indirectly through budget request process  
  - Review major software contracts and recommend to IT Funding task force  
- Accountable to IT Governance council for academic technology related projects and operations |
|---|---|
| 9. Relation to UNM IT Strategic Plan: | The Advisory Board will recommend strategies related to academic technologies to IT Governance council. The board will also ensure alignment of academic technology goals with the UNM IT strategic plan.  
This effort aligns to the mission of the University and the following areas of UNM’s Strategic Plan:  
  - Become a Destination University  
  - Prepare Lobos for Lifelong Success  
  - Advance Discovery and Innovation  
IT Areas of Strategic Focus:  
  - IT infrastructure and services in direct support of learning  
  - IT infrastructure and services strategically aligned with the Academic Enterprise  
  - IT services to the university workplace – well-supported with enterprise infrastructure and applications that add value to the business functions.  
  - Services to external and direct IT customers are well supported  
  - Support of IT decision-making: appropriate and timely information for decision-making |
| 10. Meeting Frequency, regular time & location: | The board will initially meet monthly. Ongoing meeting frequency will be determined by the board. The board will be available for urgent decisions as needed. |
| 11. Administration: | Decisions will be made by consensus; if a consensus cannot be reached, the resolution will be the responsibility of the Chair and could include escalation to IT Governance Council. |
| 12. Meeting Chair: | Elected from voting membership (1 year term period) |
| 13. Agenda & notes location: | Minutes, agendas, and materials will be published on the web. Monthly reports will be provided to IT Governance council. |
| 14. Governance: | IT Governance Council |