UNM IT Research Technologies Advisory Board  
Team Charter 12/1/2016

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<th>Name: UNM IT Research Technologies Advisory Board</th>
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<td>2.</td>
<td><strong>Vision:</strong> To improve the effectiveness and efficiency of UNM information technology (IT) services, the board will work with the IT Governance Council to ensure proper support and strategic alignment of technologies that enhance the quality and reach of UNM research programs.</td>
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<td>3.</td>
<td><strong>Mission / Purpose:</strong> The board will provide the IT Governance Council with recommendations on strategic direction, operational guidelines, policies, standards and project priorities that support the unique research IT environment at UNM. Recommendations will include, but not be limited to, identifying areas of common research technology needs that can be leveraged across the research community to create efficiencies, identifying specialized research IT across UNM and aligning them with the overall IT mission and UNM’s academic and research mission. It will be the responsibility of the board to ensure that UNM maintains an awareness of new and breakthrough research models supported by technology innovation, and crafts appropriate strategic responses.</td>
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<td>4.</td>
<td><strong>Scope:</strong> Scope is focused on Main Campus and the Branch Campuses, but will also need to consider services provided by UNM IT to HSC and UNMH.</td>
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<td>5.</td>
<td><strong>Charter Date:</strong> December 1, 2016</td>
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<td>6.</td>
<td><strong>Relation to other committees:</strong> This advisory board will support IT Governance council. The board will work with the other boards and committees as needed.</td>
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| 7. | **Membership, Areas Represented, Commitment:** VP for Research  
HSC Vice Chancellor for Research  
Associate Deans for Research  
Research Center Directors  
At Large Faculty Members (TBD)  
Chair Faculty Senate Computer Use Committee  
CIO (Ex-Officio)  
Deputy CIO (Ex-Officio)  
Director of Campus Outreach and Engagement (Ex-Officio)  
Research Liaison (Ex-Officio)  
Members of the board will review and recommend strategic directions related to research technologies at UNM.
8. **Membership Authority, Roles and Responsibilities:**

- Recommend research technology that aligns with the strategic direction to IT Governance council
- Recommend policies and approve standards related to research technologies
- Oversee investment in research technologies
  - Recommend Prioritization of projects to IT Governance council
  - Fund projects directly or indirectly through budget request process
  - Review major software contracts and recommend to IT Funding task force
- Accountable to IT Governance council for research technology related projects and operations

9. **Relation to UNM IT Strategic Plan:**

The Advisory Board will recommend strategies related to research technologies to IT Governance council. The board will also ensure alignment of research technologies goals with the UNM IT strategic plan.

This effort aligns to the mission of the University and the following areas of UNM’s Strategic Plan:

- Become a Destination University
- Prepare Lobos for Lifelong Success
- Advance Discovery and Innovation

**IT Areas of Strategic Focus:**

- IT infrastructure and services in direct support of learning
- IT infrastructure and services strategically aligned with the Research Enterprise.
- IT services to the university workplace – well-supported with enterprise infrastructure and applications that add value to the business functions.
- Services to external and direct IT customers are well supported
- Support of IT decision-making: appropriate and timely information for decision-making

10. **Meeting Frequency, regular time & location:**

The board will initially meet monthly. Ongoing meeting frequency will be determined by the board. The board will be available for urgent decisions as needed.

11. **Administration:**

Decisions will be made by consensus; if a consensus cannot be reached, the resolution will be the responsibility of the Chair and could include escalation to IT Governance Council.

12. **Meeting Chair:**

Elected from voting membership (1 year term period)

13. **Agenda & notes location:**

Minutes, agendas, and materials will be published on the web. Monthly reports will be provided to IT Governance council.

14. **Governance:**

IT Governance Council