## Topics

1. **Review of Previous Minutes (July 2018 & Sep 2018)**
   - No Changes.

2. **IT Funding Model (Kirsten Martinez)**
   - Director Martinez reviewed an updated version of the funding model based on headcount. This model was presented previously in summary form. It compares this approach relative to the current funding model using FY18 costs. Annual costs for each area are included. Costs are allocated for core IT services of ~$35 million used by all faculty, students, and staff. Based on user groups, costs were either allocated based on usage where that could be identified or as a percentage. Included are main campus, main HSC, branches, students in all these areas, and external customers. Costs outside of core IT services are not included.
   - Costs excluded from the current model are also excluded from the headcount model. UNMH is not included in this model. Premium services, computer refresh, classroom refresh are excluded. Partial network refresh is built-in since current phone rates include these fees. Keeping all costs constant between the current model and the headcount model allows for more effective comparisons between the two. The headcount model can be updated to reflect unfunded costs. The headcount model will be refined as headcounts are updated regularly. Headcount for units is based on a student’s declared major. Academic Affairs will provide updated breakdowns for assigning student’s appropriately by major.
   - Under the headcount model, rather than having charge backs for core IT services such as phones, long distance services, Banner taxes, data networking, and facilities charges, unit costs will be allocated based on headcount. Annual costs/student are estimated at $483/students and main campus faculty/staff costs are estimated at $1,287/person. HSC faculty/staff costs are lower due to fewer services being provided; branch campus costs vary based on the services provided.
   - Some units or areas would have lower total costs under this model compared to the current model. Others would have higher total costs. The model assumes charges to external customers and UNMH will remain the same since the current services are funded by these groups; UNMH has a separate IT services unit that is funded separately from the costs they pay to UNM IT services.
   - Items that require further assessment include the transition process if this model is approved. Former Provost Abdullah was supportive of the model and proposed the development of transition approaches. There has been a representative from the Provost’s office at BLT reviews of the headcount model; the current Provost has not yet reviewed which is a next logical step. Changes in enrollment will impact unit funding if a headcount model is adopted. A benefit of this model is the ability to transparently evaluate costs by service to make budget decisions. All advisory boards would participate in reviewing the impact of budget reductions relative to services. Determinations about removing services or changing rates can be informed by the data under this model. This approach would be similar to the evaluations of LMS and Lynda services that were completed.
   - Going forward, the model will be updated with FY19 numbers and adjusted based on feedback from funding and advisory board committees. It will be presented to executive leadership, ASUNM, and the Research Technology Advisory Board.
   - The impact of this model on units whose costs would increase and if this would create a technology gap for populations that already have limited resources was discussed. This model identifies units that are being subsidized which shouldn’t necessarily be discontinued, but it should
be a deliberate choice. There are units that in the absence of subsidies, rather than a technology
gap, they would have no access to services since core IT services aren’t optional from an
operational standpoint.
• Funding and contracts with branch campuses are under and will need further discussion. Under
the current model, funds from the branch campuses do not flow to the service providers. Another
factor for funding based on services provided is that the expense remains the same whether
faculty, students, and staff are full-time or part-time, on-campus or off-campus. Current funding
approaches mean one-time funding is easier to access than recurring funding, but most technology
requires recurring funding for maintenance and refresh. This approach would allow technology
investments to be deliberate with financial implications being well-known and built into the model
to acknowledge the recurring nature of IT services. Since class refresh is not included in the current
model, it is also not included in the headcount model. Classroom improvements are currently
managed through one-time funding or BR&R funding. This is challenging for completing upgrades
regularly. Costs to regularly upgrade classrooms have been identified and could be added to the
model. Academic Technologies is providing services to HSC so the headcount model should include
those services.
  o Action Item: Dean Peceny would like this to be presented to Dean’s Council and will see
what is on the agenda for 10/25.

3. IT Capital Planning Subcommittee Call for Membership (Duane Arruti)
• CIO Arruti requested 1-2 members from each advisory board consider serving on the IT capital
planning subcommittee. This subcommittee is part of the Capital Planning Leadership Team which
is modeled after the Budget Leadership Team, BLT. A 5-year technology capital plan is already
developed that is the starting point for the subcommittee’s work. ISS Executive Director Marbury
will meet with the group on 11/8 to describe the committee’s charge. ISS is interested in having
subcommittees review and complete initial prioritization of requests. Identified priorities will go to
the capital planning leadership team before being sent to the President and Regents for
consideration. The IT committee will determine the critical capital needs for IT and develop the
justification for those requests. This approach is more inclusive and provides broader perspectives
than the previous approach. Current priorities include upgrades and refreshes for campus wireless,
classroom technology, fiber system, data center power infrastructure, and cyber/cloud security
services. There were no volunteers from today’s meeting.
  o Action item: CIO Arruti will send the request for volunteers to the listserv.

Adjourned: 9:39 am

Next Meeting: Tuesday, November 27, 2018, 9:00 am, Scholes Hall Roberts Room