## Policy and IT Standards Development Process

<table>
<thead>
<tr>
<th>Initiation</th>
<th>Development</th>
<th>Approval</th>
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<tbody>
<tr>
<td><strong>Main Campus</strong></td>
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<tr>
<td>Audit Academic, Technology, Project, Legal or Administrative Need</td>
<td>IT Standard or UNM Policy?</td>
<td>Policy Office convenes committee, vetting process with stakeholders and groups</td>
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<td>Campus Executives, Regents</td>
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<td>Post on the UNM Policy Web Site (<a href="http://www.unm.edu/~brpm">http://www.unm.edu/~brpm</a>)</td>
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<td>Reviewed/Endorsed by IT Cabinet And/or ERP Leadership</td>
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<td>CIO</td>
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<td>Post on CIO Web Site (<a href="http://cio.unm.edu/standards/index.html">http://cio.unm.edu/standards/index.html</a>)</td>
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<td>Charter a group through IT Managers with IT Agents</td>
<td>Done</td>
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<tr>
<td><strong>Health Sciences</strong></td>
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<tr>
<td>Audit Academic, Technology, Project, Legal or Administrative Need</td>
<td>HSC/Main Campus intersection?</td>
<td>KMIT Advisory Council for Standards, &amp; HSC EVP Approval for Policy</td>
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<td>Post on the HSC KMIT Web Site</td>
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<td>Done</td>
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### UNM Policy and Standards Web Sites
- **UNM Regents Manual**
  - (http://www.unm.edu/~brpm/rtoc.htm)
- **UNM Business Policies Manual**
  - (http://www.unm.edu/~ubppm/ubppmanual/toc.htm)
- **UNM IT-Related Policies**
  - (http://www.unm.edu/~ubppm/ubppmanual/toc2000.htm)
- **UNM IT Standards**
  - (http://its.unm.edu/policies/)
- **HSC IT Policies and Standards**
  - (http://hsc.unm.edu/library/kmit/policies.shtml)
- **HSC Policies**
  - (http://hsc.unm.edu/about/policies.shtml)

### Chartering Process
- **Charter includes:**
  - Name of Task Force
  - Relation to the IT Strategic Planning Team Members
  - Vision
  - Mission/Purpose
  - Measure of Success
  - Tasks & Deliverables
  - Roles & Responsibilities
  - Ground Rules
  - Meetings
  - Boundaries, Scope & Authority
  - Reporting Status
  - Target / Desired Completion Date

### HSC / Main Campus Intersection
- An HSC Policy, Standard or Guideline impacts Main Campus IT if it touches:
  - The Voice, Video or Data Network
  - Enterprise Applications
  - Enterprise IT Services
  - Directory Services
  - Purchasing
- Examples of exclusion from Main Campus impact would be HSC-exclusive, discipline-specific or departmental stand-alone applications